**Regulations on Promotions to Scientific Positions at the Ludwik Hirszfeld Institute of Immunology and Experimental Therapy, Polish Academy of Sciences**

1. Scientific employees are employed by way of promotion at the Ludwik Hirszfeld Institute of Immunology and Experimental Therapy, Polish Academy of Sciences, hereinafter referred to as the Institute, in the positions of:
	1. **Professor**,
	2. **Institute Professor**,
	3. **Adjunct**,

provided the criteria specified in Article 89 of the Polish Academy of Sciences Act, hereinafter referred to as the Act, are met.

1. A change in a scientific position by way of promotion applies to employees of the Institute who change their scientific position, having been previously employed in a scientific role at the Institute, excluding those scientific employees appointed under Article 91(6), points 1 and 2 of the Act.
2. A request for a change in a scientific position by way of promotion must be submitted to the Director of the Institute by the employee’s superior. In instances where an employee’s superior is the Director, then the employee may submit the request directly to the Director.
3. The promotion request must include information confirming that the candidate meets the minimum formal requirements for scientific positions at the Institute, as specified in Annex No. 1 to these Regulations on Promotions to Scientific Positions at the Ludwik Hirszfeld Institute of Immunology and Experimental Therapy, Polish Academy of Sciences, hereinafter referred to as the Regulations. Any achievements or documents fulfilling these minimum formal requirements must be clearly indicated in the request.
4. The Director forwards the request for a change in scientific position to the Scientific Council of the Institute for review.
5. The promotion request is reviewed by the Scientific Council, taking into account all the employee's achievements presented in the application for employment in a given scientific position by way of promotion, specifically achievements meeting the minimum requirements formally specified in Annex No. 1 of the Regulations.
6. The Scientific Council makes a resolution regarding the candidate’s appointment to the requested position via a secret ballot.
7. The resolution of the Scientific Council is forwarded to the Human Resources and Payroll Department, which coordinates the subsequent processes.
8. The final decision regarding the promotion to a scientific position is made by the Director of the Institute, based on the positive opinion of the Scientific Council.